



Assessment Type	Term 1	Term 2	Term 3	Term 4	Officer Responsible for Administration, Collation, Recording	Results recorded to	Analysis	Action
Pre Prep Screener Brigance				●	Deputies, HOC, ST:L&N, HOSES	Brigance Data Base	Evaluate data	Inform class composition
POLLEY Program	●	●			Teachers administer test	Excel template	Prep Teachers and Master Teacher	Inform teaching Informs when Running Records will begin
Prep Phonemic Awareness – letter identification and sound association	●	●	●*	●*	Prep Teachers	Class document	Prep Teachers HOC	*Students not achieving 95% accuracy engage in Metalinguistics Intervention TAs to deliver
Sight Word Recognition Prep – 1(2)	●	●	●*	●*	Teachers	Teachers Retain in student file	Teachers monitor	Inform teaching Preps not recognising first 10 sight words (Term 3) Intervention Under achieving Year 2 LLI
PM Benchmark Year 1 – 3 Once Independent on Level 24 move to PROBE testing	● Wk 6	● Wk 6	● Wk 6	● Wk 6	Year 1 -3 Teachers	End of each term OneSchool	Class Teachers HOC ST:L&N	Students scoring below – Year 1 ≥level 5 (Term 1) directed into LLI Year 2 ≥level 15 (Term 1) directed into LLI Year 3 ≥ level 22 (Term 1) TAs to deliver ST:L&N monitor
PM Benchmark Prep	●	●	●	●	Teachers	Teachers end of year OneSchool	Teachers	Prep running records when developmentally appropriate
	<i>When appropriate</i>		Wk 6	Wk 6				
PROBE Yr 4-7		● Wk 6		● Wk 6	Teachers	OneSchool	Teachers ST:LN	Inform teaching & reporting
PAT R Year 2			● Wk 9		Teachers HOC	Teachers OneSchool	Teachers	Inform teaching
PAT R Year 3-6			● Wk 9		Teachers HOC	Teachers OneSchool	Teachers	Inform teaching
Words Their Way Spelling Inventory Years 1 - 6	● By Wk 3		● By Wk 2		Teachers	Words Their Way Program OneSchool	Teachers	Inform groupings and teaching phase
No Excuse Words	● By Wk 4			● By Wk 4	Teachers	OneSchool	Teachers	Inform teaching

PATMaths Yr 1-6	● Wk 2			● By Wk 2	Teachers	Analysis grid OneSchool	Teachers	Inform teaching and identification for Number Intervention
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Assessment Type	Term 1	Term 2	Term 3	Term 4	Officer Responsible for Administration	Results recorded to	Analysis	Action
NAPLAN Yr 3 & 5		● May 12-14	○ Results Returned		Principal Deputy Principals HOC ST:L&N Teachers	QSAA OneSchool	Teachers ST:L&N HOC, DPs & Principal	Inform programs Report to parents
Moderation All yr levels	●	●	●	●	Principal Deputy Principals HOC ST:L&N Teachers	OneSchool	Principal Deputy Principals HOC ST:L&N Teachers	Year level moderation to occur across the school
OneSchool Reporting All yr levels		●		●	Reporting Administrator Teachers	OneSchool	Teachers Principals/DPs HOC	Students achieving an E in English and or Maths eligible for GRG ILP – ST:L&N to manage in conjunction with class teacher

**Optional Assessment Programs**

SAGES II	All Year 2 students and as required through SNAC referrals				ST:L&N HOC	ST:L&N HOC	HOC ST:LN Guidance Officer	Inform teachers' planning and differentiation
Australian English/Maths Competition (Yr 2-6)			●		HOC	Outsourced	Outsourced	Formal acknowledgement on parade
RENFREW Screener Prep-3 Speech Referrals	● Wk 7				ST:L&N and Teacher Aide	Student file	ST:L&N SLP	Referral to SLP and or Support-a-Talker Program
Other Cognitive Assessments	For individual cases that required further investigation. Only necessary after all other intervention and assessments have been utilised					STL&Ns Guidance Officer	STL&Ns Guidance Officer	Teachers ST:L&Ns
<b>School Data Collected</b>								
Attendance Data	●	●	●	●	Principal DPs	OneSchool	Principal DPs	Admin and Teachers
School Opinion Survey			●		DPs	Education Queensland	Principals DPs	Inform planning

**Year Level Benchmarks – “To Achieve a C”**

<b>TOOL</b>	<b>Prep</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>Year 6</b>
Min Age at Year End	5.5	6.5	7.5	8.5	9.5	10.5	11.5
PM P-3 PROBE 4-6	Sem 1 PM - 2-4	Sem 1 PM - 8-10	Sem 1 PM - 16-19	Sem 1 24-26	Sem 1 PROBE – 8-9	Sem 1 PROBE – 9.5-10.5	Sem 1 PROBE – 10.5-11
	Sem 2 PM - 5-7	Sem 2 PM - 15-16	Sem 2 PM - 18-21	Sem 2 PM – 26-30 PROBE – 7.5-8.5	Sem 2 PROBE 9-10	Sem 2 PROBE – 10-11	Sem 2 PROBE – 11-12
PAT Maths 1-6		Sem 2 Stanine 5	Sem 2 Stanine 5	Sem 2 Stanine 5	Sem 2 Stanine 5	Sem 2 Stanine 5	Sem 2 Stanine 5
No Excuse Words		Sem 1 20+ words	Sem 1 60+ words	Sem 1 150+ words			
		Sem 2 40+ words	Sem 2 100+ words	Sem 2 200 words			
WTW 1-6		Sem 1 Letter Name Early	Sem 1 Letter Name Late	Sem 1 Within word Middle	Sem 1 Syllable and Affixes Early	Sem 1 Late Syllable and Affixes	Sem 1 Early Derivational
		Sem 2 Letter name Middle	Sem 2 Within word Early	Sem 2 Within Word Late	Sem 2 Syllable and Affixes Middle	Sem 2 Early Derivational	Sem 2 Middle Derivational
Sight Words P-1	Sem 1	Sem 1	Sem 1				

	List 2 (20+ words)	List 9-12 (90+ words)	List 30 (300+ words)				
	Sem 2 List 5 (50+ words)	Sem 2 List 20 (200+ words)	Sem 2 All lists completed				
PatR 2-6			Stanine 4,5	Stanine 5	Stanine 5	Stanine 4/5	Stanine 4/5
NAPLAN				Band 3-4		Band 5-6	

*This document is to be reviewed annually in December for the following year.*

## **Explanation of assessment administration and record of data.**

### **Words Their Way Spelling Inventory**

- Teacher to refer to previous test to identify starting point.
- Teacher to administer test.
- When student scores 20 or more words correct take student up to the next test.
- Score results into Words Their Way Program as loaded onto laptop.
- Teacher to record student level of development into OneSchool; Raw Score, Phase of Development and Test type (ESI, PSI, USI).

### **RED/Blue Box PM Benchmark**

- Teacher to administer Running Record and listed comprehension questions.
- Attainment of a reading level requires a minimum - Reading Accuracy 90% and Comprehension satisfactory.
- Non achievement of these levels requires movement down to the next level.
- Teacher to record student level of development into OneSchool under Reading Level; record PM level in the level box and record accuracy, comprehension and detailed notes with regards to student reading behaviours in the comments box. Please see more detailed instructions. [\Reading Data\Entering Reading Data onto OneSchool Hilliard SS.docx](#)

## **PROBE Reading**

- Teacher to refer to previous test to identify starting point. If comprehension satisfactory take to next reading age if not proficient retest on previous level.
- Students not previously tested require a Determiner.
- Student reads through the list until they make two errors in the one line that show no visual similarity to the listed word. The student is the level immediately above.
- Student reads through the text independently first. Then student reads the text to the teacher with the teacher marking; errors, insertions, omissions.
- Teacher asks student listed comprehension questions and records responses. Student is encouraged at all times to refer back to the text when answering.
- Teacher corrects answers using the prepared answers.
- Attainment of a reading level requires a minimum of reading accuracy 96% and comprehension proficiency 70%.
- Teacher to record student level of development into OneSchool under Reading Level; in the comment box record reading age (not set number), accuracy, comprehension and detailed notes with regards to student reading behaviours. Please see more detailed instructions. [\Reading Data\Entering Reading Data onto OneSchool Hilliard SS.docx](#)

## **PAT Maths**

- Teachers to administer PAT Maths test (Edition 4); Booklet 1- Year 1, Booklet 2- Year 2, Booklet 3 -Year 3, Booklet 4 -Year 4, Booklet 5 - Year 5, Booklet 6 -Year 6. Responses to be recorded onto prepared answer sheet.
- Students complete first two practise questions under teacher direction then continue independently.
- Teachers to correct using prepared answer sheet.
- Teacher to transfer responses to provided analysis sheets, results to inform teaching.
- Student raw scores need to be converted to Scaled Score, Percentile and Stanine using the provided Norming Table.
- Record results into OneSchool PAT Maths.

## **PAT Reading**

- Teachers to administer PAT Reading test (Edition 4); Booklet 2- Year 2, Booklet 3 -Year 3, Booklet 4 -Year 4, Booklet 5 - Year 5, Booklet 6 -Year 6. Responses to be recorded onto prepared answer sheet.
- Students complete first two practise questions under teacher direction then continue independently.
- Teachers to correct using prepared answer sheet.
- Teacher to transfer responses to provided analysis sheets, results to inform teaching.
- Student raw scores need to be converted to Scaled Score, Percentile and Stanine using the provided Norming Table.
- Record results into OneSchool PAT Reading.

